

TRC Required Information - Brief Description

The following information is required to submit a project for review by the Technical Review or Watershed Review Committees. The information may be provided on applications provided by the Planning Department or as a "cover sheet" as long as all of the required information is provided. **If you have questions please contact Mark Schroeder at 336-883-3336.**

Project Name: Provide the complete name of a project. The name must be unique.

Project Type: Provide the type of project which includes: Sketch Plans (subdivision greater than 50 lots and Unified Development Plans), Preliminary Plats, Street Plans, Final Plats, Exclusion Maps, Group Developments, Apartment and Condominiums (greater than 8 units), Site Plan Structures (greater than 15,000 sq. ft. area), and Annexation Maps. Classification of the plan determines what review process a project will go through.

New or Existing Project – It is an existing project if it has been submitted for review before (i.e. Plans and Profiles since preliminary review is required prior to Plans and Profiles submittal). It is a new project if the project has no relation to any previously reviewed project by TRC.

New Street Names, Street Address and Property Location Description: Provide the primary (access) and secondary (if applicable) road frontage for the project along with a street address if available. Provide a general location description (i.e. "northeast corner of Eastchester Dr. and Johnson Street" or "On the west side of Gatehouse Road between Country Club Dr and Thornhill Ct"). New street names require approval by the City of High Point. A form is available to submit requested street names.

Site Acreage: Provide the acreage and/or square footage of the tract and the entire development area.

Current Zoning: Provide the current zoning with case number reference (if applicable). If the site contains multiple zoning districts list all districts. In addition, the project should graphically delineate the zoning district line.

Watershed: Provide the watershed designation for the site (including tier or general and the name of the watershed)

Proposed Use: Outline the proposed use of the property. The description may include the type of office activity, type of material that will be stored in a warehouse, or an explanation of an industrial process/use.

Number of Lots/Units: Provide the number of lots or units.

Parking: Provide the number of parking spaces provided and the number required per the High Point Development Ordinance.

Multifamily Development: Provide the number of units and select an appropriate type.

Square Footage of Buildings: For non-residential uses provide the square footage of the proposed building(s) (GFA = Gross Floor Area) as well as the existing area of the building(s) if the project is an addition or expansion.

Office Use Only - Staff will complete the other relevant information upon receipt of a completed application, review standards and notes, applicable fees, and the required number of paper prints.