

MINUTES
HISTORIC PRESERVATION COMMISSION
March 8, 2023
City of High Point
Municipal Office Building
City Council Chambers
6:00 p.m.

MEMBERS

PRESENT: Janet Catania
Holly Davis, Vice Chair
Mary Powell DeLille
Jeremy Fennema, Chair
John Fitzwater
Brenda Stewart
Brienne Verstat

MEMBERS

ABSENT: David Blackman
Alyssa McLaughlin

STAFF

PRESENT: Chris Andrews, Development Administrator
David Fencl, Senior Planner
Genine Solis, Recording Secretary
Meghan Maguire, Deputy City Attorney

The meeting began at 6:00 p.m. in the City Council Chambers.

A. Call to Order

Mr. Fennema, Chair, determined that a quorum was present and called the meeting to order.

B. Approval of Minutes

1. January 11, 2023 Regular Meeting of the Historic Preservation Commission

Ms. Catania made a motion to approve the January 11, 2023 minutes for the regular meeting of the Historic Preservation Commission as presented. Ms. Davis seconded the motion. The minutes were approved by a vote of 7-0.

C. Old Business

1. Review of State Historic Preservation Office's comments regarding Washington Street Local Historic District Designation Report

Mr. David Fencl, Senior Planner, presented the review of the Washington Street Local Historic District Designation Report from the State Historic Preservation Office. The SHPO recommended an archeological component be added to the report and should be considered in any future development within the district.

Staff provided the following answers to questions from the Board:

- We should be aware there could be something found during excavation such as foundations, artifacts, etc.
- We do not have any policies covering any archeological finds, but it is within our purview to be aware of the possibility of uncovering them.
- We have review authority before development and can notify the applicant if we feel archeological items may be likely to be found. If we know about something being at the site prior, we have a likelihood of there being items of significance found.
- The Design Standards do mention archeological resources.

Meghan Maguire, Deputy City Attorney, added that there is protocol for archeological finds. The property owner would notify the State Historical Preservation Office which would then investigate. The SHPO would then give clearance or provide guidelines to continue work.

Mr. Fencl noted that the Designation Process was provided in the agenda packet for reference and had been changed slightly for clarity.

Mr. Chris Andrews, Development Administrator, noted that City Council must initiate the Local Historic District overlay per the City's Development Ordinance.

Staff explained that a community meeting would then be held to discuss the proposed district. The Historic Preservation Commission would then make a formal recommendation and the Planning Department would make the presentation to City Council. City Council will make the final decision whether to approve the proposed Washington Street Historic District.

The Commission was in support of the SHPO's comments regarding the Washington Street Local Historic District Designation Report.

D. Announcements

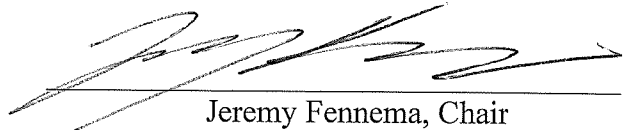
1. Minor Works COA Summary

This report has been included in the packet for informational purposes.

E. Adjournment

Ms. DeLille made a motion to adjourn. Ms. Catania seconded the motion. The motion passed by a vote of 7-0.

The meeting was adjourned at 6:28 p.m.



Jeremy Fennema, Chair

12 Apr 2023

Date