

MINUTES
HISTORIC PRESERVATION COMMISSION
June 14, 2023
City of High Point
Municipal Office Building
City Council Chambers
6:00 p.m.

MEMBERS

PRESENT: David Blackman
Janet Catania
Holly Davis, Vice Chair
Mary Powell DeLille
Jeremy Fennema, Chair
John Fitzwater

MEMBERS

ABSENT: Brenda Stewart
Brienne Verstat

STAFF

PRESENT: David Fencl, Senior Planner
Genine Solis, Recording Secretary
Meghan Maguire, City Attorney
Nick Tosco, Historic Preservation Attorney

The meeting began at 6:00 p.m. in the City Council Chambers.

A. Call to Order

Mr. Fennema, Chair, determined that a quorum was present and called the meeting to order.

B. Approval of Minutes

1. April 12, 2023 Regular Meeting of the Historic Preservation Commission

Ms. Davis made a motion to approve the April 12, 2023 minutes for the regular meeting of the Historic Preservation Commission as presented. Mr. Fitzwater seconded the motion. The minutes were approved by a vote of 6-0.

C. Hearing Items

All speakers offering testimony were affirmed.

1. Laura Cook and William K Leatherwood, Jr., 322 Woodrow Avenue CA-23-04

A request to erect two sections of 6-foot high wood privacy fence with gates in the east and west side yards of the property.

Mr. David Fencl, Senior Planner, presented CA-23-04. He entered the staff report, photos, map, and application materials into the record. He recommended approval as outlined in the staff report.

Mr. Fencl stated that this was an after-the-fact Certificate of Appropriateness and he noted the applicants will need to obtain a fence permit from the Inspections Services Department.

There were no questions for Mr. Fencl from the Board.

Mr. Keith Leatherwood, 2332 Castleloch Court, High Point, spoke on behalf of the applicant.

Mr. Leatherwood provided the following answers to questions from the Board:

- The owners were unsure if they are staining or painting the fence, but they would contact staff for recommendations of appropriate finish.
- Owners did not know they needed a Certificate of Appropriateness.

Mr. Fencl clarified that the owners were aware of the requirements before erecting the gates, but proceeded since they already had an installation date scheduled. They were informed of the risk of installing before the hearing and were also informed of the doubled fees.

The Commission began deliberation.

Mr. Fennema stated that the gates would have been approved since there are similar fences in Sherrod Park. The Commissioners concurred.

Ms. DeLille made a motion to approve CA-23-04 based upon staff's recommendation that the two gates for privacy fencing that was erected are congruent with the neighborhood based upon the design guidelines. Ms. Davis seconded the motion. The Historic Preservation Commission approved the motion by a vote of 6-0.

D. New Business

1. Request for Evaluation and Recommendation for Approval of Historic Marker to recognize Reverend Daniel Brooks on the north side of Vail Avenue adjacent to the Southwest High Point Heritage Greenway – Southwest Renewal Foundation

Mr. Fencl presented. He stated that the Historic Preservation Commission is the primary review party for criteria for historic markers. HPC then makes a recommendation to the City Council which has the final decision.

Mr. Fencl explained the basic and relevant criteria for historic markers and recommended approval as noted in the packet.

Mr. Fencl made recommendations on changes to improve the wording of the marker, which included removing “(now gone)” in the first sentence and “who” in the second sentence.

There was also discussion by the Commission of whether to capitalize “Religious,” “Educational,” and “Civic Leader.” The Commission decided to remove the two words as recommended by staff, but to keep the capitalization as it helped emphasize his contributions.

Ms. DeLille made a motion to recommend the Reverend Daniel Brooks historic marker by the Southwest Renewal Foundation of High Point with changes of removing “(now gone)” and “who” after “Civic Leader.” Mr. Fennema seconded the motion. The Historic Preservation Commission approved the motion by a vote of 6-0.

2. Election of Officers

Mr. Fitzwater nominated Mr. Fennema for Chair. Mr. Fennema seconded the motion. The Historic Preservation Commission approved the motion by a vote of 6-0.

Ms. DeLille nominated Ms. Catania for Vice-Chair. Mr. Fennema seconded the motion. The Historic Preservation Commission approved the motion by a vote of 6-0.

E. Announcements

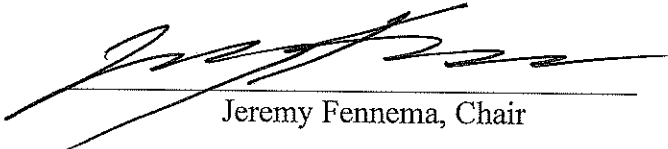
1. Minor Works COA Summary

This report has been included in the packet for informational purposes.

F. Adjournment

Mr. Fennema made a motion to adjourn. Ms. Catania seconded the motion. The motion passed by a vote of 6-0.

The meeting was adjourned at 6:41 p.m.



Jeremy Fennema, Chair

09 Aug 2023

Date