

**MINUTES**  
**BOARD OF ADJUSTMENT**  
**July 11, 2019**  
City of High Point  
Municipal Office Building  
City Council Chambers  
4:00 p.m.

**MEMBERS PRESENT:** David Horne, Chair  
Richard Andrews  
Deborah Davis  
Sandra Hayes  
Nho Bui (Alt)

**MEMBERS ABSENT:** Matt Witmeyer

**STAFF PRESENT:** Lee Burnette, Planning and Development Director  
Chris Andrews, Development Services Administrator  
Sam Hinnant, Senior Planner  
Gina Lindsey, Administrative Coordinator  
Tammy Sanders, Recording Secretary  
Meghan Maguire, Assistant City Attorney

The meeting began at 4:00 p.m. in the City Council Chambers.

**A. Call to Order and Determination of Quorum**

Mr. Horne determined that a quorum was present and called the meeting to order at 4:01 p.m.

**B. Approval of the Minutes**

**1. Approval of the April 11, 2019 Minutes of the Board of Adjustment**

Mr. Andrews made a motion to approve the April 11, 2019 minutes of the regular meeting of the Board of Adjustment as presented. Ms. Hayes seconded the motion. The minutes of the April 11, 2019 meeting of the Board of Adjustment were approved by a vote of 5-0.

**C. Public Hearing Items**

**1. Siceloff Oil Company                      2509/2511 North Main Street                      AP-19-01**

An appeal from a decision by the Engineering Services Department Director finding Siceloff Oil Company in violation of Section 6.3 of the Development Ordinance. The appeal is filed by Elizabeth Martineau on behalf of Siceloff Oil Company.

This application references Section 6.3.1.B, *Applicability*; Section 6.3.11, *Responsibility for Maintenance*; and Section 6.3.5, *Mandatory Standards for Land-Disturbing Activity*;

and is filed pursuant to Section 2.4.2, *Appeals*, of the City of High Point Development Ordinance.

Mr. Horne stated that there had been a request to continue AP-19-01 to the next scheduled regular meeting on September 12, 2019. He said it was his understanding that both parties had agreed to the continuance. Ms. Maguire responded that his statement was correct.

Ms. Hayes made a motion to continue AP-19-01 to September 12, 2019 as requested. Ms. Davis seconded the motion. The motion to continue was approved by a vote of 5-0.

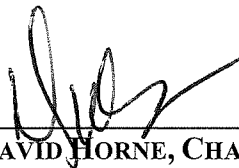
**D. Election of Officers**

Mr. Andrews made a motion to elect David Horne as Chair for the 2019-20 year. Ms. Bui seconded the motion. The motion was approved by a vote of 5-0.

Ms. Hayes made a motion to elect Deborah Davis as Vice Chair for the 2019-20 year. Mr. Andrews seconded the motion. The motion was approved by a vote of 5-0.

**E. Adjournment**

There being no further business the meeting adjourned at 4:07 p.m.



\_\_\_\_\_  
DAVID HORNE, CHAIRMAN

9/12/19

\_\_\_\_\_  
DATE