

TECHNICAL COORDINATING COMMITTEE
Meeting Minutes
August 15, 2023

CALL TO ORDER

The meeting was called to order at 2:00 PM on August 15, 2023, in the Third Floor Conference Room of the City of High Point Municipal Building by Greg Venable.

TCC MEMBERS PRESENT: Michael Abuya, Stevie Cox, Andrew Edmonds, Chuck George, Fred Haith, Mike Horney, Mark Kirstner, Bryan Kluchar, Scott Leonard, Suzette Morales, Andy Piper, Chad Reimakoski, Shah Nishant, Greg Venable, Matthew Wells

HPMPO STAFF PRESENT: John Hanes, Gwen Ford (Minute Taker)

OTHERS PRESENT: James Rotenberry, Kathy Vollert, Richard Jones, Dawn Vallieres, Roosevelt Monroe, Tawanna Williams, Phillip Craver, Stephen Robinson

ACTION ITEMS

Item 1: Amendment to the TCC agenda to add an action item

Andrew Edmonds requested that the meeting agenda be amended to include an action item for the recommendation to the TAC for approval of the amendments the 2024-2033 UPWP.

Michael Abuya made a motion to amend the agenda.
Fred Haith seconded the motion.
The motion passed unanimously.

Item 2: Consideration of the June 20th TCC meeting minutes

Greg Venable opened the floor to any discussion of the minutes as presented in the meeting agenda packet.

Stevie Cox made a motion to approve the minutes.
Bryan Kluchar seconded the motion.
The motion passed unanimously.

Item 3: Recommendation to the TAC for approval of the 2024-2033 MTIP

Andrew Edmonds presented an overview the 2024-2033 MTIP, which is the High Point MPO subset of the NCDOT State Transportation Improvement Program (STIP). A copy of the MTIP was included in the meeting agenda packet. There were no comments received during the 30-day public comment period. The public hearing will be held at the TAC meeting next week and has been advertised in area newspapers.

Stevie Cox made a motion to approve the recommendation.
Matthew Wells seconded the motion.
The motion passed unanimously.

Item 4: Recommendation to the TAC for the approval of the amendments to the 2024-2033 MTIP

Andrew Edmonds presented amendments to the 2024-2033 MTIP as requested Davidson County Transportation and PART. The amendments were included in the meeting agenda packet.

Stevie Cox made a motion to approve the recommendation.
Scott Leonard seconded the motion.
The motion passed unanimously.

Item 5: Recommendation to the TAC for the approval of the High Point MPO smoothed urban area boundary

Gwen Ford and Andrew Edmonds presented an overview of the process undertaken to smooth the 2020 urban area boundary. A map illustrating the smoothed boundary was included in the meeting agenda packet.

Mark Kirstner made a motion to approve the recommendation.
Stevie Cox seconded the motion.
The motion passed unanimously.

Item 6: Recommendation to the TAC for the approval of the memorandum of agreement (MOA) with the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO)

Andrew Edmonds explained that an MOA with WSUAMPO is needed to maintain our current MPO boundaries and agree on the transfer of transportation planning activities. A

copy of the MOA and maps of the urban areas affected were included in the meeting agenda packet.

Stevie Cox made a motion to approve the recommendation.
Matthew Wells seconded the motion.
The motion passed unanimously.

Item 7: Recommendation to the TAC for the approval of the memorandum of agreement (MOA) with the Greensboro Urban Area Metropolitan Planning Organization (GUAMPO)

Andrew Edmonds explained that an MOA with GUAMPO is needed to maintain our current MPO boundaries and agree on the transfer of transportation planning activities. A copy of the MOA and maps of the urban areas affected were included in the meeting agenda packet.

Stevie Cox made a motion to approve the recommendation.
Matthew Wells seconded the motion.
The motion passed unanimously.

Item 8: Recommendation to the TAC for the approval of P7.0 SPOT projects list

Andrew Edmonds requested that the TCC recommend approval to submit the project list to the P7 prioritization cycle. The project list was included in the meeting agenda packet.

Fred Haith made a motion to approve the recommendation.
Scott Leonard seconded the motion.
The motion passed unanimously.

Item 9: Recommendation to the TAC for the approval of amendments to the 2022-2023 UPWP

Andrew Edmonds reported that an amendment to the UPWP was needed to re-allocate funds from the Special Studies category to cover exceeded expenditures in a few categories: Networks and Support Systems, Travelers and Behavior, Prioritization, Public Involvement, and Management Operations. The MPO only expended 63% of its total budget.

Stevie Cox made a motion to approve the recommendation.
Matthew Wells seconded the motion.
The motion passed unanimously.

INFORMATION ITEMS

Item 10: Review updates to the High Point MPO 2023 Title VI Plan

Gwen Ford reported that the 2023 Title VI Plan was developed with the assistance of the NCDOT Office of Civil Rights to update the 2022 Title VI Plan as part of the compliance review process. Data and maps were updated to reflect the 2020 Census data. A copy of the 2023 Title VI Plan was included in the meeting agenda packet.

Item 11: Carbon Reduction Program (CRP) call for projects

Andrew Edmonds reported the availability of federal funds for projects that offer carbon emission benefits. The HPMPO is accepting project submissions until Friday, October 6, 2023. The NCDOT CRP Project Application was included in the meeting agenda packet to be used for submitting projects.

Item 12: Recognition of John Hanes

Andrew Edmonds announced that John Hanes accepted a new position with the Winston-Salem MPO.

AGENCY REPORTS

Item 13. NCDOT Division Reports

Division 7

Nishant Shah presented the project updates, as included in the meeting agenda packet.

Division 8

Bryan Kluchar presented the project updates, as included in the meeting agenda packet. Division 8 open house for P7 will be August 25-31, 2023.

Division 9

Fred Haith deferred to Phillip Craver to highlight project updates, as included in the meeting agenda packet.

Item 14. NCDOT Transportation Planning Branch Report.

Michael Abuya reported that there were no updates.

Item 15. NCDOT Integrated Mobility Division.

Alex Rotenberry announced the next quarterly webinar will be on August 24, 2023 at 10am. IMD will be at the 2023 Bike Walk NC Transportation Summit on September 14-16, 2023, at the Catawba College in Salisbury.

Item 16. Federal Highway Administration Report.

Suzette Morales presented the FHWA updates, as included in the meeting agenda packet.

Item 17. Public Transportation Reports

High Point Transit

No report was given, but Andrew Edmonds mentioned that the FDA is offering a new opportunity for transit oriented development with 100% federal funding. Greg Venable added that HPTS will be returning to full service in a few weeks.

Davidson County Transportation

Richard Jones reported that DCTS has been working diligently on their first application as a newly approved direct recipient. DCTS is also updating their community transportation service plan.

RCATS

Tawanna Williams reported that RCATS has received grants to working on some expansion.

PART

Mark Kirstner reported that they have an open position for a travel demand modeler. He also provided updates on the household travel survey that was conducted several months ago, the growth allocation project, and the regional travel demand model initiative.

ADJOURNMENT

Stevie Cox made a motion to adjourn the meeting. Matthew Wells seconded the motion. The meeting adjourned at 2:54 PM.

Minutes submitted by Gwen Ford.