

**TECHNICAL COORDINATING COMMITTEE
Meeting Minutes
September 19, 2023**

CALL TO ORDER

The meeting was called to order at 2:00 PM on September 19, 2023, in the Third Floor Conference Room of the City of High Point Municipal Building by Greg Venable.

TCC MEMBERS PRESENT: Andy Bailey, Andrew Edmonds, Chuck George, Fred Haith, Mark Kirstner, Bryan Kluchar, Jason Miller, Suzette Morales, Andy Piper, Nishant Shah (proxy for Chad Reimakoski), Greg Venable (Chair)

HPMPO STAFF PRESENT: Gwen Ford (Minutes Taker)

OTHERS PRESENT: Phillip Craver, Richard Jones, Roosevelt Monroe, James Rotenberry, Stephen Robinson

PUBLIC COMMENT PERIOD

Greg Venable opened the floor for public comments. No comments were made. Greg Venable closed the public comment period.

CONSENT AGENDA

Item 1: Consideration of the August 22, 2023 TCC meeting minutes

Item 2: Recommendation to the TAC for approval of amendments to the 2024-2033 MTIP

Greg Venable asked for a motion to approve the Consent Agenda items.

Chuck George made a motion to approve the consent agenda.

Fred Haith seconded the motion.

The motion passed unanimously.

ACTION ITEMS

Item 3: Recommendation to the TAC for approval of the HPMPO 2023 Title VI Plan

Gwen Ford remarked that the plan has not been changed since previously presented. The HPMPO is looking for approval by the TAC at the September 26th meeting.

Fred Haith made a motion to approve the recommendation.

Mark Kirstner seconded the motion.

The motion passed unanimously.

Item 4: Recommendation to the TAC for the adoption of the HPMPO Planning Area Boundary

Andrew Edmonds reported that staff recommends maintaining the current boundary.

Fred Haith made a motion to approve the recommendation.

Jason Miller seconded the motion.

The motion passed unanimously.

INFORMATION ITEMS

Item 5: Updates to the HPMPO Locally Coordinated Transit Plan

Andrew Edmonds explained the process of updating the Locally Coordinated Transit Plan. Federal law requires that projects selected for funding under Section 5310 (Enhanced Mobility for Seniors and Individuals with Disabilities Program) be included in a locally developed, coordinated public transit human services plan. Updates to the plan were managed by SRF Consultants and a copy of the plan can be found in the agenda packet.

Item 6: Consideration to amend HPMPO's 2023-2024 Planning Work Program (UPWP)

Andrew Edmonds reported amending the 2023-2024 UPWP to allow for additional funds for the MTP task item to allow for solicitation of consultants.

Item 7: Growth Allocation Project

Andrew Edmonds reported that the MPO is working with PART staff to identify certain factors including control totals, growth allocation, and scenarios needs as basic inputs to the Regional Travel Demand Model.

AGENCY REPORTS

Item 8. NCDOT Division Reports

Division 7

Nishant Shah presented the project updates, as included in the meeting agenda packet.

Division 8

Bryan Kluchar presented the project updates, as included in the meeting agenda packet. Division 8 open house for P7 will be August 25-31, 2023.

Division 9

Fred Haith deferred to Phillip Craver to highlight project updates, as included in the meeting agenda packet.

Item 9. NCDOT Transportation Planning Branch Report.

Andy Bailey reported that there were no updates.

Item 10. NCDOT Integrated Mobility Division.

Alex Rotenberry congratulated DCTS for award of micro-transit feasibility study. The state of NC is also working on updating the statewide Locally Coordinated Plan.

Item 11. Federal Highway Administration Report.

Suzette Morales presented the FHWA updates, as included in the meeting agenda packet.

Item 12. Public Transportation Reports

High Point Transit

Greg Venable reported that HPTS is slowly getting back to full service and will offer fare free transit on election day.

Davidson County Transportation

Richard Jones reported that DCTS was selected to be part of IMD's micro-transit study. Also, ridership for Aug/Sept is up by 100 riders per day over the same time last year.

RCATS

Tawanna Williams was not in attendance to present a report.

PART

Mark Kirstner provided updates on services, the regional transportation demand management initiative, the tour-based freight model, and the household travel survey.

OTHER BUSINESS

Andrew Edmonds announced the following items: There are two planner positions open at the HPMPO; the CRP call for projects are out until October 6; Some member jurisdictions have not approved their MOUs; TAC meeting will be held at the Aquatic Center in Thomasville.

ADJOURNMENT

Fred Haith made a motion to adjourn the meeting. Nishant Shah seconded the motion. The meeting adjourned at 2:44 PM.

Minutes submitted by Gwen Ford.