

Items required submitting to the Public Services Department prior to purchasing a meter:

- Approved plan by the Public Services and Electric Departments.
- The signed Hold Harmless Agreement for Irrigation Systems.
- The signed Irrigation System Installer Letter of Compliance.
- Submit “3” sets of plans to the Public Services Department.

Map or Plan Size:

- Shall not exceed a maximum size of 24” x 36”.
- Shall not exceed a minimum size of 8.5” x 11”.
- May be drawn on more than one sheet with appropriate match lines.

Title Block Containing:

- Type of plan (i.e. “Irrigation System Plan”).
- Property owner’s name.
- Location (street address – no lot numbers).
- Date map was prepared and revised.
- Scale of drawing in feet per inch (the plan must not be at a scale of less than 1 inch = 60 feet).
- Scale bar.
- Name, address, and telephone number of preparer.
- Legend (irrigation system symbols, landscape features, etc...).

Street Data Illustrating:

- Existing right-of-way lines dimensioned from edge of pavement to the property line.
- Pavement or curb line.
- Street name.
- Location of existing or proposed sidewalk.
- Location of existing or proposed driveway.

Utility Data Illustrating:

- Location, dimension, and type of all easements.
- Location of existing utility poles.
- Location of existing electric utility equipment and structures (transformers, electric manholes, water meter box, manholes, etc...)
- Proposed location and type of backflow device.
- Show all existing and proposed irrigation system equipment.

Additional Information on the Plan:

- Property owner’s daytime telephone number.
- North Carolina One-Call Center telephone number (800.632.4949).