



City of High Point North Carolina



Department of Transportation

Public Transportation Division

BID ADDENDUM

FAILURE TO RETURN THIS BID ADDENDUM IN ACCORDANCE WITH INSTRUCTIONS MAY SUBJECT YOUR BID TO REJECTION ON THE AFFECTED ITEMS/SERVICES.

Bid Number: TRANSIT-031220-R-0010

Bid Opening Date/Time: March 12, 2020, 4:00 p.m.

SMS Readiness Assessment and Agency Safety Plan Development

Addendum Number: 2

Date: February 25, 2020

Contact: Angela Wynes – angela.wynes@highpointnc.gov E-mail; 336-822-7175 Fax

INSTRUCTIONS:

Return one properly executed copy of the addendum prior to the bid opening date and time. You may include the executed copy in your bid response.

1. This addendum includes questions received about the solicitation and the answers to the questions.
2. Check **ONE** of the following options:
 - Bid has **not** been mailed. **Any changes** resulting from this addendum are included in our bid.
 - Bid has already been mailed. **No changes** resulted from this addendum.
 - Bid has already been mailed. Changes resulting from this addendum are as follows.

Execute Addendum:

Bidder: _____

Authorized Signature: _____ **Date:** _____

Name and Title (Typed or Printed): _____

The following are questions received about the solicitation and the answers to the questions.

1. As I prepare Safety Plans for other transit agencies to meet the July 20th deadline, I also include revising and/or writing that organization's SOP's which we have referenced in the Safety Plan. The start date of your project doesn't leave much time for working on SOP's. They can be referenced in the Safety Plan, even if they are not completed, then worked on after the plan has been approved. Since the plan is a living document, and the FTA expects transit agencies to continue working on safety practices, it will not be a problem to complete them after July 20th. My question is would you like me to include any additional information and pricing regarding revising/creating SOP's after July 20th or are you expecting any referenced SOP's to be completed and approved before July 20th.

SOPs are to be referenced in the ASP. As the plan is a living document, SOPs can be created/revised after the plan is approved. Proposers are free to submit pricing for services outside the scope of this RFP; however, these additional services should be detailed separately.