



Drain Marker Application Packet

Name of Group/Organization: _____

Number in Group: _____

Contact Information

Name: _____

Mailing Address

City

State

Zip Code

Phone () _____ Email _____

Signature _____ Date _____



Drain Marker Program Stormwater Services Division

Materials Provided by the City of High Point:

- Drain markers
- Adhesive caulking and caulk gun
- Bucket for carrying tools
- Whisk broom
- Rubber gloves and trash bags
- Door hanger brochure
- Safety Vests



IMPORTANT INFORMATION

- **NEVER STAND IN THE STREET WHILE INSTALLING DRAIN MARKERS.** You will need to work from behind the curb while installing the drain markers.
- **NEVER WORK ALONE.** Always work in a group of at least three people when installing drain markers.

Instructions for Installing Drain Markers

1. Use rubber gloves to pick up trash or debris at inlet of catch basin and put in trash bag.
2. Use whisk broom to sweep off top of catch basin for caulk to adhere to surface.
3. Apply caulk to back of drain marker. Apply bead of caulk around perimeter of marker and place an "x" in the center.
4. Place the drain marker at the center of the catch-basin lid (facing towards the street). Press firmly against the drain marker so that caulking will properly adhere to the catch-basin.
5. Pick up any remaining trash or materials around the catch-basin.
6. At the end of the day, properly dispose of all trash collected while installing the drain markers.
7. Return all unused drain marking materials to the following location:

Stormwater / Street Maintenance Division Office
Attn: Derrick Boone
City of High Point Municipal Operations Center
816 E. Green Street
High Point, NC 27260
(336) 883-3455