

We're Hiring: High Point Parks & Recreation Summer Staff



Opportunities include...

- Summer Camps (Camp Ann and Recreation Centers)
- Swimming Pools (Assistant Pool Managers, Lifeguards, Pool Attendants)
- Park Attendants (Maintenance, Operations, Golf Courses, Parks, Tennis)
- Piedmont Environmental Center Naturalist

We are looking for...

- People with a passion for parks, recreation and serving the community
- People who are creative and enjoy working with others
- People with excellent customer service and communication skills
- People who want to gain experience and build their résumé for future career opportunities

Our Mission...

High Point Parks & Recreation enhances quality of life by providing opportunities through innovative programs, parks and facilities for present and future generations.

Our Culture...

is defined by our focus on helping - our citizens, our community and our staff. Our team takes pride in utilizing their diverse backgrounds and experience to provide meaningful opportunities for others to grow and improve, physically and mentally.

We provide a positive and supportive environment where employees are challenged to develop new and innovative ideas that enhance our services and facilities. We encourage open communication, opportunities to be creative and training for staff to further their professional goals.

To apply...



Applications are accepted online at www.highpointnc.gov/881/jobs.

Unless otherwise noted, positions will be open until all are filled.

Please refer to the job description for a complete list of duties and requirements.

The City of High Point is an Equal Opportunity Employer.



Aquatic Staff: (Pool Managers, Assistant Pool Managers, Lifeguards and Pool Attendants at Washington Terrace Park)

Training is available – American Red Cross Lifeguard Certification and First Aid, CPR/AED for Professional Rescuers

Contact Colten Marble at 336.883.3487

****Assistant Pool Manager**

- Duties include assisting pool manager in supervision of pool staff, swim and maintenance operations, swim lesson plans and maintaining records of attendance and revenue.
- Hourly wage starts at \$18.50 per hour, based on qualifications and experience.
- Position requires applicant to be 16 years of age or older.
- Must have previous experience with pool management and programming.
- Must have current Red Cross Lifeguard Certifications, First Aid and CPR certifications prior to pool opening.
- Supervises operations and lifeguards in absence of Pool Manager.
- Position available April – September, 40-hour work week from May - August, including most weekends and holidays. Must be available weekends starting in early May.

****Lifeguards**

- Duties include monitoring pool and waterslide patrons, pool maintenance, swim instruction and other duties as required.
- Hourly wage starts at \$17 per hour, based on qualifications and experience.
- Position requires applicant to be 15 years of age or older.
- Must have current Red Cross Lifeguard Certification, First Aid and CPR certifications prior to the pool opening. Training is available. See below.
- Scheduled hours:
 - Weekends beginning the middle of May, 15 - 20 hours per weekend
 - Weekdays and weekends (full weeks) June - August, 36 - 40 hours per week
 - Weekends from the end of August to Labor Day, 15 - 20 hours per weekend
- Must be able to work most weekends, holidays and some evenings.

Pool Attendants

- Duties include operating pool concessions, gate cashier, maintenance and operations of concessions and waterslides and customer service.
- Hourly wage starts at \$15 per hour, based on qualifications and experience.
- Position requires applicant to be 16 years of age or older.
- Scheduled hours:
 - Weekends beginning the middle of May, 15-20 hours per weekend
 - Weekdays and weekends (full weeks) June - August, 36 - 40 hours per week
 - Weekends from the end of August to Labor Day, 15 - 20 hours per weekend
- Must be able to work most weekends, holidays and some evenings.

****PLEASE NOTE: ALL Lifeguards, Assistant Pool Managers and Pool Managers must be certified by the American Red Cross for First Aid, CPR/AED for Professional Rescuers and Lifeguarding prior to opening day of the pool. Certification classes will be available prior to the opening of the pool if needed. Certification is paid for by the Parks & Recreation Department. Please contact Colten Marble, Special Facilities Manager, at 336.883.3487 for class information.**



High Point City Lake Park

Contact Josh Tucker at 336.883.3503

Seasonal Park Attendants - Maintenance

- Duties include park grounds maintenance, mowing, trimming, park cleanup, assisting marina staff with boat rentals and shelter reservations and providing excellent customer service.
- Hourly wage starts at \$15 per hour, based on qualifications and experience.
- Position requires applicants to be 16 years of age or older.
- Scheduled hours:
 - Weekends beginning the middle of April through May, 15 hours per weekend
 - Weekdays and weekends (full weeks) June-August, 36 - 40 hours per week
 - Weekends from the end of August to middle of October, 15 hours per weekend
- Must be able to work a flexible schedule including weekends, evenings and holidays.

Seasonal Park Attendants - Operations

- Duties include operating rides (train and carousel), concessions, maintenance and operations of related equipment and providing excellent customer service.
- Hourly wage starts at \$15 per hour, based on qualifications and experience.
- Position requires applicant to be 16 years of age or older.
- Scheduled hours:
 - Weekends beginning the middle of April through May, 15 hours per weekend
 - Weekdays and weekends (full weeks) June - August, 36 - 40 hours per week
 - Weekends from the end of August to middle of October, 15 hours per weekend
- Must be able to work a flexible schedule including weekends, evenings and holidays.



Park Maintenance

Contact Eugene Coleman at 336.883.3312

Seasonal Park Attendant

- Duties include picking up litter, mowing, raking, weed eating, planting shrubbery and flowers, painting and maintaining equipment.
- Hourly wage starts at \$15 per hour, based on qualifications and experience.
- Position requires applicant to be at least 18 years of age or older, be able to lift 50 pounds or more and be able to work in all weather conditions. A valid driver's license is required.
- Applicant must be able to work 40 hours per week, with a flexible schedule including weekdays, weekends and holidays.



Oak Hollow and Blair Park Golf Courses

Contact Greg Alspaugh at 336.883.8530

Seasonal Park Attendant - Oak Hollow Golf & Blair Park Golf Courses

- Duties include basic maintenance and mowing of golf course, maintaining flower beds, trash pickup
- Hourly wage starts at \$15 per hour, based on qualifications and experience.
- Must be 16 years of age or older and possess a valid driver's license.
- Must be able to work 40 hours per week, with a flexible schedule including weekdays, weekends and holidays.
- Typical schedule is 6:30 a.m. - 3 p.m., Monday to Thursday, 6:30 a.m. - 11:30 a.m. Friday and 6:30 a.m.- 9:30 a.m. on one of the weekend days (alternates every weekend).
- Complimentary golf incentive is included.



Oak Hollow Tennis Center

Contact Junie Chatman at 336.883.3414

Seasonal Park Attendant

- Duties include greeting tennis patrons, opening and closing the facility, taking reservations, collecting and counting fees, recording tennis lesson registrations and receipts, preparing daily expense and revenue reports/deposits, loading and unloading items and equipment, assisting in clay court preparation and assisting in daily clean-up of all tennis facilities.
- Must be 16 years of age or older and possess a valid driver's license.
- Hourly wage starts at \$15 per hour, based on qualifications and experience.
- Must be able to work 40 hours per week, with a flexible schedule including nights, weekends and holidays.



Piedmont Environmental Center

Contact Dick Thomas at 336.883.8534

Seasonal Naturalist

- Duties include assisting with summer nature camps at Piedmont Environmental Center, educating school-age children about nature in the Piedmont of N.C. through different activities and overseeing field trips with the Advanced Nature Camp.
- Great opportunity for college intern to learn more about natural history, ecology and geography of N.C.
- Hourly wage starts at \$15.50 per hour, based on qualifications and experience.
- Applicant must be at least 18 years of age and possess a valid driver's license. They must also have the ability to work with school-aged children, a basic knowledge of the natural world and an interest in learning more.
- Must be able to work 40 hours per week, with a flexible schedule including weekdays, weekends and holidays.



Summer Camp Programs

Summer Camp Counselors

Contact Tyler Cole at 336.883.3472

- Duties include supervision of participants in a summer camp setting, participating in all activities with campers, supervision on field trips, behavior management and planning and leading activities.
- Summer Camp locations: Oakview, Allen Jay, and Deep River Recreation Centers
- Hourly wage starts at \$15.25 per hour, based on qualifications and experience.
- Applicant must be 18 years of age or older, have a valid driver's license and the ability to drive a 15-passenger van.
- Previous experience working with elementary and middle school aged children is preferred.
- Candidate must be available 40 hours per week, with a flexible schedule between 7 a.m. - 6 p.m., Monday to Friday, June - August.

Sports Camp Counselors

Contact Tyler Cole at 336.883.3472

- Duties include planning and implementing exciting activities, drills and games for various sports each day, as well as developing and enhancing camper's coordination, cardio, sports skills and knowledge through coaching and one-on-one instruction.
- Sports Camp Location: Morehead Recreation Center
- Hourly wage starts at \$15.25 per hour, based on qualifications and experience.
- Applicant must be 18 years of age or older, have a valid driver's license and the ability to drive a 15-passenger van.
- Applicants who have playing or coaching experience are preferred. Previous experience working with children could include teaching, coaching, camp counselor, youth volunteer coach, etc.
- Candidate must be available 40 hours per week, with a flexible schedule, Monday - Friday, 8 a.m. - 5 p.m. from June 6 - July 31. Camp is two 3-week sessions, one in June and one in July.

Camp Ann Camp Counselors

Contact Leanne Lyons at 336.883.3481

- Duties include setting up and leading activities, transporting campers and monitoring daily progress of campers at Camp Ann, a summer camp for children and adults with disabilities.
- Camp Ann location: Allen Jay Recreation Center
- Hourly wage starts at \$15.75 per hour, based on qualifications and experience.
- Applicant must be 18 years of age or older, possess a valid driver's license, and be able to drive a 15-passenger van.
- Prefer individuals who have worked in a therapeutic camp setting with people of differing abilities.
- Candidate must be available 40 hours per week, with a flexible schedule, Monday - Friday, 8 a.m. - 4 p.m., June - August.

Camp Ann Assistant Director

Contact Leanne Lyons at 336.883.3481

- Duties include assisting with planning, scheduling, implementing, supervising and evaluating recreation programs for a summer day camp for children and adults with disabilities, as well as assisting with training, supervising and evaluating counselors and volunteers. Employee also assists with monitoring all activities, facilities and equipment for feasibility, safety and accessibility.
- Camp Ann location: Allen Jay Recreation Center
- Hourly wage starts at \$17.25 per hour, based on qualifications and experience.
- Applicant must be 18 years of age or older, possess a valid driver's license and be able to drive a 15-passenger van.
- Prefer individuals who have worked in a therapeutic camp setting with people of differing abilities.
- Candidate must be available 40 hours per week, with a flexible schedule between Monday - Friday, 8 a.m. - 4 p.m., June - August.

Camp Ann Director

Contact Leanne Lyons at 336.883.3481

- Duties include assisting with planning, scheduling, implementing, supervising and evaluating recreation programs for a summer day camp for children and adults with disabilities, as well as assisting with training, supervising and evaluating counselors and volunteers. Employee also assists with monitoring all activities, facilities and equipment for feasibility, safety and accessibility.
- Camp Ann location: Allen Jay Recreation Center
- Hourly wage starts at \$18.75 per hour, based on qualifications and experience.
- Applicant must be 18 years of age or older, possess a valid driver's license and be able to drive a 15-passenger van.
- Prefer individuals who have worked in a therapeutic camp setting with people of differing abilities.
- Candidate must be available 40 hours per week, with a flexible schedule between Monday - Friday, 8 a.m. - 4 p.m., June - August.

[**www.highpointnc.gov/pr**](http://www.highpointnc.gov/pr)