



City of High Point 2023

COMMUNITY GARDEN ASSISTANCE APPLICATION



Community Garden Assistance Application

Questions? Contact:

Michelle McNair, Community Resource Manager at michelle.mcnair@highpointnc.gov

Crystal Mercer, Extension Agent at crystal_mercer@ncsu.edu or (336) 641-2427

Community Garden Name	Click or tap here to enter text.
Community Garden Address (must be within High Point City Limits):	Click or tap here to enter text.
Is this property owned by the City of High Point?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Contact Information:

Primary Contact Person: **Who is responsible for the garden?**

Name	Click or tap here to enter text.
Address	Click or tap here to enter text.
City	Click or tap here to enter text.
Zip	Click or tap here to enter text.
Phone	Click or tap here to enter text.
Email Address	Click or tap here to enter text.

Contact for Pick-up & Delivery: **Who will pick up material from Ingleside?**

Name	Click or tap here to enter text.
Organization affiliated with	Click or tap here to enter text.
Address	Click or tap here to enter text.
City	Click or tap here to enter text.
Phone	Click or tap here to enter text.
Email	Click or tap here to enter text.
Zip	Click or tap here to enter text.

Contact for Non-profit Partner:

Name	Click or tap here to enter text.
Organization affiliated with	Click or tap here to enter text.
Address	Click or tap here to enter text.
City	Click or tap here to enter text.
Zip	Click or tap here to enter text.
Phone	Click or tap here to enter text.
Email address	Click or tap here to enter text.

Please attach a drawing of your community garden. Include measurements for the dimensions of your growing area (length and width) measured in feet. This can be your best guess. Do not forgo this part of the application. You may draw your garden on a separate sheet of paper and type 'attached' in the space below. When you submit this application to Crystal, upload your drawing and include it in the email as an attachment.

What assistance are you asking for?

Please specify which item you are requesting. i.e. mulch, soil, etc.

Note: Community gardens can request materials from Ingleside Compost Facility (listed below), or for the abatement of associated cost such as water meters or irrigation valves. Tap fees and other related infrastructure improvements may only be approved on city-owned properties. Attach separate quotes for associated costs.

<input type="checkbox"/> Soil <input type="checkbox"/> Mulch <input type="checkbox"/> Compost <input type="checkbox"/> Leaf Mulch
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MULCH AND SOIL CALCULATOR

Is this your first assistant application?

- Yes**, this is my first application.
 No, I am renewing my application.

One-time startup allocation: of up to 30 cubic yards of soil and 30 cubic yards of wood mulch

Following years: up to 10 cubic yards total of wood mulch, soil, leaf mulch and compost per year

Need help calculating how much you need?

- For paths, use a Mulch Calculator at: <https://mulchbarn.net/mulch-calculator/>
- For garden beds, use a Soil Calculator at: <https://www.gardeners.com/how-to/soil-calculator/7558.html>

ITEM	Quantity (in CUBIC YARDS)		Weight per cubic yard		Quantity (in TONS)
Wood Mulch	Click or tap here to enter text.	×	0.3 ton	=	Click or tap here to enter text.
Soil	Click or tap here to enter text.	×	1 ton	=	Click or tap here to enter text.
Compost	Click or tap here to enter text.	×	0.6 ton	=	Click or tap here to enter text.
Leaf Mulch	Click or tap here to enter text.	×	0.6 ton	=	Click or tap here to enter text.

Pick-Up from Ingleside Compost Facility

If not requested on the application, community gardens are responsible for picking up materials, preferably on the day that the application gets approved. Everyone who picks up material from Ingleside **must have a printed confirmation from the City of High Point** which details:

- the name of the community garden
- the name of the pick-up person
- and the approved amount of material

If the pick-up person is not named in the confirmation email, the listed point of contact must be onsite at Ingleside.

I can pick up my requested items on [Click or tap to enter a date.](#)

Delivery

If requested on the application, grant funds may be used to cover delivery of material from Ingleside to a community garden. Applicants may request reimbursement for reasonable costs associated with delivery (i.e. truck rental) once per fiscal year per garden.

Do you need assistance with delivery of materials from Ingleside?

- No**, I can pick-up materials from Ingleside.
- Yes**, I request reimbursement for reasonable costs associated with delivery of materials from Ingleside to my community garden. (Please attach a budget for requested reimbursement.)

***When your application is complete, please save and email it to
crystal_mercer@ncsu.edu***